

# Criteria Applied in the Habilitation Procedure at the Faculty of Economics, Prague University of Economics and Business (habilitation thesis)

## Legal Framework

According to Act No. 111/1998 Coll., on Higher Education Institutions, § 72(3), a habilitation thesis shall mean:

- a) a written work that brings new scientific knowledge, or
- b) a collection of published scientific or engineering works supplemented by commentary, or
- c) a monograph published in print that brings new scientific knowledge, or
- d) an artistic work or artistic performance or a collection thereof, such as an outstanding public artistic activity.

## Methodology at VŠE

According to the Methodology of Evaluation applied in habilitation and professorship procedures at the Prague University of Economics and Business (effective from 1 September 2019), a habilitation thesis shall mean:

- a work prepared primarily for habilitation purposes that brings new scientific knowledge, or
- a collection of at least five published scientific works with significant co-authorship of the applicant on a single issue, supplemented by a unifying commentary, or
- a printed monograph comprehensively prepared by a single author that brings new scientific knowledge.

## Preferred Form

The Faculty of Economics prefers the submission of either a written work or a printed monograph, since the ability to prepare a scholarly monograph is considered the best demonstration of scientific competence.

## Collection of Works

If the applicant submits a "collection of published scientific or engineering works supplemented by commentary," the form and content are specified as follows:

- A scientific work may take the form of: an article in a scholarly journal; a chapter in a scholarly book; or a paper in a proceedings volume.
- The collection must have a unified graphic format and a consistent system of bibliographic citations and references. It is not acceptable to submit scientific works in the form in which they were originally printed in journals, books, or proceedings.

## Commentary Requirements

The commentary shall include:

- **Introduction**, describing the objectives of the habilitation thesis, the fundamental hypotheses or research questions, the methodology (in the case of complex methodology, a separate chapter may be devoted to it), an evaluation of sources used, and a discussion of the structure of the thesis.
- **Conclusion**, summarising the key findings, including their confrontation with the objectives and hypotheses stated in the introduction. The author should also indicate directions for further research into the problem.
- **List of References**, containing the cited sources from all the scientific works included.

The main body of the text in the form of scientific works is placed between the Introduction and the Conclusion.

## **Closing Note**

Prague, September 2019

**Prof. Ing. Vojtěch Krebs, CSc.**

Vice-Dean for Research

## **Notes**

**Note 1:** Significant co-authorship means at least one-third contribution, with at least two scientific publications being entirely the applicant's own. The author's contribution shall be evidenced by a sworn statement unless otherwise documented.

**Note 2:** The applicant should not underestimate the scope and content of the Introduction and the Conclusion, as they are considered highly important in the evaluation of the habilitation thesis. The recommended length is 10 standard pages for the Introduction and 10–15 standard pages for the Conclusion.

# General Principles for Preparing a Habilitation and Professorial Lecture for Meetings of the Scientific Council of the Faculty of Economics, Prague University of Economics and Business

## Habilitation Lecture

The habilitation lecture is a representative overview of the state of knowledge of the discussed problem within the context of the current development of the accredited field. The applicant delivers it in the form of a scientific lecture (comparable to a presentation at an international scientific conference). By doing so, the applicant demonstrates the ability to transform a non-trivial academic topic into a teachable form. In the subsequent discussion, the applicant must demonstrate the ability to respond to critical comments and defend their theses.

## Professorial Lecture

In the professorial lecture, the applicant shall follow the following outline:

1. **Synthetic summary** of the main developmental trends in the field, proceeding from the general to the specific.
2. **The applicant's scientific contribution** to the field. It is necessary to mention research grants under which the applicant conducted their research, the main monographs and their impact. Given the narrow specialisation of most fields, the applicant must emphasise the broader, more general "general-scientific" significance of their results. Excessive detail should be avoided.
3. **Impact of the applicant's work** on the work of their doctoral students (and other colleagues) and on teaching activities at the faculty (e.g., responsibility for new courses or programmes).
4. **Future perspectives** of the applicant's scientific activities in the context of the development of their specialisation (planned monographs, grants, etc.).

## Common Principles

- Habilitation lectures should not exceed **20 minutes**; professorial lectures should not exceed **30 minutes**.
- At the applicant's request and upon approval by the Dean, a habilitation/professorial lecture may also be delivered in English.
- For PowerPoint presentations, it is recommended not to project full texts, extensive tables, or overly complex graphs.